

PROJECT MANAGEMENT

Duration: 2 days

Effective Project Management Workshop opens the door to more efficient project implementation. The program provides opportunities for participants to build on the managerial and soft skills whilst this course will enhance their project management capabilities.

The provided tools will support them to work within organizational and cost constraints, set goals tied directly to stakeholder needs and get the work done effectively.

Objectives

- Get a solid understanding of project management methods with this comprehensive introductory course.
- Gain practical experience in proven project management techniques and discover flexible tools that you can use immediately to ensure the success of any project in any type of organization.
- Manage projects that achieve desired results on time and within budget
- Deal productively with different personalities – and keep personality clashes to a minimum
- Delegate tasks to project team in a practical way
- Communicate clearly with team members

Agenda:

- Master fundamental project management skills, concepts and techniques
- Develop clear project mission statement
- Set project objectives that are specific and measurable
- Develop a project charter, an organized work breakdown steps, and a responsibility assignment matrix.
- Assess potential risks and develop risk mitigation plan
- Estimate project costs and schedules using simple, proven techniques
- Establish a dependable project change control and monitoring system
- Conduct lessons learned at the project closure

*Award Winner
of 2017 Communication Training
by HR Reporter Reader's Choice
"Think on Your Feet®"
Exclusively delivered in Thailand by
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